



VOLUNTEER OPPORTUNITIES

Our Mission:

Our mission is to serve every student with excellence as the standard.

Volunteer Opportunities:

Athletics: Love sports? Help coach, referee, or assist with athletic programs.

Classroom: Help students improve their grades and support teacher projects.

Computer Mentors: Explore technology. Teach basic computer skills or help a child use technology skills and surf the web safely during Study Club hours 2:50-4 pm; Monday-Thursday.

Field Trips: Chaperone the adventure! Ride the bus with the students and teacher.

General Assistance: Enjoy Kids? If you have time but no specific program interests, you will be assigned in an area that needs help.

Special Events & Projects:

Throughout the year a club or class may have a special event or project that will need a volunteer. This usually is a one-time commitment.

Walk About: Volunteers provide a valuable service to the staff and students at Gateway by simply being around our school campus. **Before, after school and/or during lunches.**

Please contact Gateway Middle School's Campus Security (425-385-6763) for the walk about program.

Statement of Purpose:

Gateway Middle School is dedicated to promoting the leadership development of students. As part of a multi faceted endeavor and the coordination of volunteers, we strive to improve student lives by exemplary role modeling. We aim to help young people improve their values and skills by maintaining a strong base of parent and community volunteers in our school.

One of the most important things we can do for children is to allow them to see parents and teachers working together. This helps children realize that there is a bond between home, community and school. Parents and other caregivers who work in the school gain a deeper understanding of their student's educational experiences.

Time Commitment:

A clear and consistent commitment is essential to the youth we work with and also makes the volunteer experience more meaningful. You may choose to volunteer weekly, monthly, or for a one time activity.

Why Volunteer:

- Make a difference
- Meet new people—have fun!
- Uncover hidden skills & talents

Gateway Middle School
15404 Silver Firs Drive
Everett WA 98208
425-385-6600

Application Process:

- 1) All volunteers in Everett Public Schools must complete a volunteer application and Washington State Patrol disclosure statement in order to volunteer. The volunteer forms are available online at <https://everettsd.org/apply>
- 2) More information is available on the Everett Public Schools web site. Select "Community" and then "Volunteer".
- 3) Please complete the "Gateway Volunteer Interest Form" and return it directly to the main office.

What's Next?: After your application has been approved by the district we will review your interests and availability and find the best placement for you. Next, you will be invited to the school for an orientation session.

Volunteer School Contact:

Kalle Spear, Assistant Principal
kspear@everettsd.org

Lorie Lambert, Office Manager
llambert@everettsd.org

Wendy Gitnes, Office Assistant.
wgitnes@everettsd.org

Gateway Office—425-385-6600

Scheduling a time to volunteer:

When you are volunteering at school you are demonstrating your support for education. We appreciate this very much. Please make sure to schedule your volunteering time in advance with the main office so that we are prepared for your arrival and are able to best utilize you in the classroom and on campus.

Signing in at the office: You will need to sign in at the office and obtain a volunteer's badge each time you volunteer. The badge needs to be worn at all times while on campus. The procedure of having all visitors and volunteers sign in serves two functions. First, in the event of

an emergency, the school office will know exactly how many people are on campus.

Second is that the school staff is instantly able to identify a parent on campus who is authorized to be at school as opposed to an unauthorized visitor.

Confidentiality: Confidentiality is of the utmost importance in your association with staff and students. What you see and hear at the school is private. You are in a unique position when you volunteer on campus to have information that is not meant to be shared. Students you observe on campus cannot be discussed with other parents, faculty, or staff. Please refer any questions regarding students to the supervising staff member.

Discipline: Volunteers are not to discipline students. Discipline is solely the responsibility of the teacher or appointed staff member. Your participation and support is to always work under the direction of the staff member to HELP, not replace. When you are the adult helping supervise a group of students, you may appropriately address safety or behavior issues. It is the responsibility of the volunteer to inform the staff member as soon as possible about behavior issues. However, any consequences for behavior are the responsibility of the staff member.

Diversity: Students in our school come from many different cultures. Volunteers should be sensitive to diversity issues. We embrace diversity as an essential asset; we are inclusive and treat our differences as a core strength.

Thank You! Your willingness to volunteer your time at Gateway is appreciated. We believe that you are an integral part of our work educating students and we encourage you to actively participate.

"How wonderful that no one need wait a single moment to improve the world."

-Anne Frank